



Republic of the Philippines
Department of Education
MIMAROPA REGION
SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

DIVISION MEMORANDUM

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Administrative Officer V (Administrative Services)
All Others Concerned

From: 
LYNN G. MENDOZA, EdD
OIC, Schools Division Superintendent

Subject: **CONDUCT OF ANNUAL MEDICAL-DENTAL EXAMINATION OF SDO-BASED PERSONNEL IN CELEBRATION OF THE 20th NATIONAL DENTAL HEALTH MONTH**

Date: January 22, 2024

1. The Schools Division of Marinduque thru the School Governance and Operations Division – School Health and Nutrition Unit shall conduct Annual Medical and Dental Examination of SDO-Based Personnel in celebration of the National Dental Health Month with the theme **“Celebrating Decades of Healthy Smiles”**. The activity shall be conducted at SDO Marinduque Conference Hall on February 12, 2024, 8:30 AM after the flag raising ceremony.
2. The activity aims to:
 - a. raise awareness on the importance of oral health to achieve overall health; and
 - b. assess the overall medical and dental health status to maintain wellness among the target populace.
3. Participants in this activity are all SDO-based personnel.
4. Attached as Enclosure No. 1 is the Program Matrix.
5. Immediate and wide dissemination of the contents of this Memorandum is desired.

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PROGRAM MATRIX

20th NATIONAL DENTAL HEALTH MONTH AND ANNUAL MEDICAL-DENTAL
CHECK-UP OF SDO- MARINDUQUE PERSONNEL
SDO MARINDUQUE Conference Hall | February 12, 2024 | 8:30 AM

Time	Activity	Personnel/ Guest Involved
8:30- 9:00 AM	REGISTRATION	
9:01- 9:15 AM	Invocation Nationalistic Song Zumba	AVP
9:16- 9:25 AM	Opening Remarks	MA. CECILIA S. MANAY Chief Education Supervisor, SGOD
9:26- 9:35 AM	Message	DR. LYNN G. MENDOZA OIC, Schools Division Superintendent
9:36- 10:00 AM	SHORT FILM SHOWING	
10:01- 10:10 AM	Orientation on the Activity	DR. HERBERT L. LASTRA Dentist II
10:11- 12:00 NN	Medical and Dental Check-up	
WENDY P. LASIC Dental Aide KYM LUZETTE S. MAMING Nurse II Masters of Ceremony		

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